

**Shasta Valley Cemetery District**  
**Regular Board Meeting Minutes**  
**March 15, 2023**

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on February 15, 2023 at 10:05 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

**Roll Call:** Trustee Bacigalupi, Trustee Terwilliger, Trustee McNeil, Nanette Cooley, District Secretary

**Public Present:** none

**Correspondence:** Survey Cards – 4 all positive. .

**Approval of Minutes:** Trustee Terwilliger made a motion to approve the Minutes of the February 15, 2023 Board Meeting. Trustee McNeil seconded the motion. Motion carried.

**Approval of Income & Expenditures:** Income for February 2023 was \$6,482.98. Expenses were \$15,731.46. Trustee Terwilliger motioned to approve February Income and Expenses. Trustee McNeil seconded. Motion carried.

**District Grounds Administrator Report:** There were 7 burials in February. The gates were closed for 2 days due to snow and ice. The Dodge pickup got an oil change, but it will need more work soon including siderails and rubber coating for the bed. Getting closer to being caught up. Only 2 stockpiles of dirt remaining.

**District Office Administrator Report:** A request was made to have a picture of Evergreen Cemetery used on a book cover. Rory will check into that. Does the board want to continue comment cards? Everyone agreed to keep them as it's nice to get feedback. Asked if the board wanted links to webinars hosted by CSDA. They did.

**Board Member & Committee Reports**

Employees Administration.....Rory McNeil  
Cemetery Improvements ..... Donna Bacigalupi  
Finance.....Matt Osborn  
Friends of Shasta Valley Cemeteries

Policy & Procedures .....Matt Osborn  
Public Relations.....Donna Bacigalupi  
Girdner's Liaison.....Rory McNeil

Trustee Bacigalupi reported that Mark Atwood is not available for cleanup in Evergreen Cemetery.

**Policies & Procedures:** This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meetings agenda.

**Old Business:** This time is for discussion and possible action of any unfinished business previously discussed and listed here.

There was no old business.

**New Business:** Discussion and possible action of any new business.

There was no new business.

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**Adjournment:** There being no further business, meeting was adjourned at 11:00 a.m.

Approved this date, by a vote of: Yes \_\_\_\_\_ No \_\_\_\_\_

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Rory McNeil, Chairman of the Board

Date

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Nanette Cooley, Board Secretary

Date