

Shasta Valley Cemetery District

Regular Board Meeting Minutes

March 17, 2021

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on March 17, 2021 at 10:02 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Trustee McNeil, Carla Alcorn, District Office Administrator and Richard Schnepf, District Grounds Administrator

Public Present: none

Correspondence: Survey Cards – all positive, Letter from Nancy Duff requesting permission to place a boulder bench on her plots. Board Approved.

Approval of Minutes: Trustee Osborn made a motion to approve the Minutes of the February 17, 2021 Board Meeting. Trustee Bacigalupi seconded the motion. Motion carried.

Approval of Income & Expenditures: Total Income for February was \$6,949.25 and total Expenses for February were \$14,694.02. Trustee Bacigalupi made a motion to approve the Income and Expenditures for February 2021. Trustee Terwilliger seconded the motion. Motion carried.

District Grounds Administrator Report: Removed tree in New Southwest. Rich is unable to remove the tree behind the columbarium because it is inside old fencing. Trees in St Joseph are being trimmed. Veteran's Commission requested permission to install an old Navy anchor in the Veteran Section. They would also like to set a broken headstone south of the Rotunda near the ditch. Both will be set in cement. Board gave the OK for both. The water ditch in Little Shasta is being worked on. Fence around Gazelle Cemetery needs work. Rich would like to electrify it with a small solar unit. Yreka Volunteer Fire Department is going to issue SVCD a commercial burn permit.

District Office Administrator Report: The plaques for the new columbarium in Evergreen cannot be attached with bolts. Every time Rich tries to drill the holes in the granite it breaks. Board suggested using a strong adhesive.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery ImprovementsJim Bray & Donna Bacigalupi
Finance.....Matt Osborn & Gary Freeman
Friends of Shasta Valley Cemeteries

Policy & ProceduresGary Freeman
Public Relations.....Donna Bacigalupi
Girdner's Liaison.....Rory McNeil

Board asked Carla to order a sign from Siskiyou Laser for Evergreen Cemetery Hours. Open 8:00 a.m. to Dusk. Trustee Osborn will close the gates at dusk on weekdays and open & close the gates on weekends and holidays.

Trustee Bacigalupi and Trustee Terwilliger reported that the leaking from the backhoe is not a hazmat situation. Rich said he had cleaned up the area.

Trustee Bacigalupi reported that Dave Tyler would roll, breakup existing road and then grade the main road for \$5,000.00 instead of \$20,000.00 for the County to asphalt it. Carla commented that grading the road will not fix the problem. The first time there is a hard rain the road will get washed out again.

Trustee Bacigalupi gave an update for Friends of the Cemetery. They are mailing letters to families asking for donations or membership.

Trustee McNeil read the apology letter she composed to Nancy Duff.

S.V.C.D. Board Minutes

March 17, 2021

Page 2

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedure items to be put on the next meeting Agenda.

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

There was no old business.

New Business: There was no new business.

CLOSED SESSION: No action taken

Adjournment: There being no further business, meeting was adjourned at 11:30 a.m.

Approved this date, by a vote of: Yes _____ No _____

Rory McNeil, Chairman of the Board Date

Carla Alcorn, Board Secretary Date