

# Shasta Valley Cemetery District

## Regular Board Meeting Minutes

### June 15, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on June 15, 2022 at 10:07 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

**Roll Call:** Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager Trustee Osborn was absent.

**Public Present:** No public present

**Correspondence:** Survey Cards – 8 all positive.

**Approval of Minutes:** Trustee Bacigalupi made a motion to approve the Minutes of the April 20,2022 Board Meeting. (No meeting in May). Trustee Terwillier seconded the motion. Motion carried.

**Approval of Income & Expenditures:** Total income for April was \$59,475.50 and total expenses in April were \$8,925.78. Total income for May was \$12,432.56 and total expenses were \$16,112.52. Trustee Bacigalupi made a motion to approve the Income and Expenditures for April and May 2022. Trustee Terwilliger seconded the motion. Motion carried.

**District Grounds Administrator Report:** There were 6 burials in April and 14 burials in May. In 2020, there were 7 burials in May and YTD was 22. In 2021, there were 11 burials in May and YTD was 29. In 2022 the YTD is 41. With so many burials in May, mostly in Evergreen Cemetery, weedeating took place only in that cemetery. It was fully weeded by Memorial Day. The weedeater broke down. A new one was purchased. Hoping the old one can be repaired so there can be a spare.

**District Office Administrator Report** Turned in mileage for reimbursement for fiscal year 21/22.

### Board Member & Committee Reports

Employees Administration.....Rory McNeil  
Cemetery Improvements ..... Donna Bacigalupi  
Finance.....Matt Osborn  
Friends of Shasta Valley Cemeteries

Policy & Procedures ..... Matt Osborn  
Public Relations.....Donna Bacigalupi  
Girdner's Liaison.....Rory McNeil

Trustee Bacigalupi made a motion for S.V.C.D. to resume installing headstones per our headstone policy for the public. Rates will be the current hourly rate (reviewed yearly) plus materials. Trustee Terwilliger seconded the motion. Motion passed.

Green Burial Policy – Trustee Bacigalupi brought materials for the board to be review. Tabled until July 20, 2022 meeting.

**Policies & Procedures:** This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

**Old Business:** This time is for discussion and possible action of any unfinished business previously discussed and listed here.

1. Discuss Policy Section IV part 1 Rules and regulations for cemetery grounds. Updates are being reviewed. To be continued July 20, 2022 meeting.

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**New Business:**

No new business

Meeting was adjourned at 11:47 am

Approved this date, by a vote of: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Rory McNeil, Chairman of the Board Date

\_\_\_\_\_  
Nanette Cooley, Board Secretary Date