

Shasta Valley Cemetery District

Regular Board Meeting Minutes

April 20, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on April 20, 2022 at 10:00 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

Public Present: Jeff Stone

Correspondence: Survey Cards – 5 all positive.

Approval of Minutes: Trustee Osborn made a motion to approve the Minutes of the March 17, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

Approval of Income & Expenditures: Total Income for March was \$7,828.45 and total Expenses in March were \$11,892.59. Trustee Osborn made a motion to approve the Income and Expenditures for March 2022. Trustee Bacigalupi seconded the motion. Motion carried.

District Grounds Administrator Report In the month of March we had 9 burials. We have had 20 burials so far this year. In the same time period in the last 2 years, we had a total of 21 burials. The tree in Little Shasta has been fixed and the tree in Evergreen has been cleaned up. Mowing and weedeating have begun. The fence and gate on the south side of Little Shasta have been fixed. Ricardo Vasquez requested permission to place a memorial stone for his daughter on his mother’s grave at Little Shasta Cemetery. Trustee Osborn made a motion to approve the marker. Trustee Bacigalupi seconded the motion. Motion carried.

District Office Administrator Report: Bill Delameter requested permission to place a headstone on his grandfather’s grave at Evergreen Cemetery. Trustee Terwilliger made a motion to allow the headstone. Trustee Bacigalupi seconded the motion. Motion carried.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery Improvements Donna Bacigalupi
Finance.....Matt Osborn
Friends of Shasta Valley Cemeteries

Policy & Procedures Matt Osborn
Public Relations.....Donna Bacigalupi
Girdner’s Liaison.....Rory McNeil

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

1. Green Burial Policy-tabled until May meeting

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

1. Discuss Policy Section IV Part 1 Rules and regulations for cemetery grounds. To be continued at May 18, 2022 meeting.

New Business:

1. Jeff Stone would like to put up a fence between his property and Evergreen Cemetery. Jeff proposed building a fence on Evergreen Cemetery's undeveloped property (southwest side) to tie in with his fence. Trustee Bacigalupi made a motion to allow Jeff Stone to build the fence. Trustee Terwilliger seconded the motion. Motion carried.

Meeting was adjourned at 11:17 am

Approved this date, by a vote of: Yes _____ No _____

_____ Date
Rory McNeil, Chairman of the Board

_____ Date
Nanette Cooley, Board Secretary