

Shasta Valley Cemetery District
Regular Board Meeting Minutes
February 16, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on February 16, 2022 at 10:00 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

Public Present: No public present

Correspondence: Survey Cards – 4 all positive.

Approval of Minutes: Trustee Bacigalupi made a motion to approve the Minutes of the January 19, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

Approval of Income & Expenditures: Total Income for January was \$6,21.06 and total Expenses in January were 19,233.78. Trustee Bacigalupi made a motion to approve the Income and Expenditures for January 2022. Trustee Osborn seconded the motion. Motion carried.

District Grounds Administrator Report: In January there were 5 burials, all full. January 2020: 1 burial, January 2021: 3 burials, January 2022: 5 burials. The stockpiles have all been cleaned up and most of the tree work has been done and cleaned up. Waiting for Deadwood crew to do the rest in February. The excavator seems to be working well. The battery needed to be replaced. Estimate to replace damaged camera and add new is \$1,900.00. Rich and Nanette will be researching other options.

District Office Administrator Report: Nothing to report

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery Improvements Donna Bacigalupi
Finance.....Matt Osborn
Friends of Shasta Valley Cemeteries

Policy & Procedures Matt Osborn
Public Relations.....Donna Bacigalupi
Girdner's Liaison.....Rory McNeil

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

The Board looked through the procedure manual and selected Section IV Rules and regulations Shasta Valley Cemetery District Graves, Cemetery Grounds, Burials, Fees and Charges, part 1 care of cemetery grounds for discussion March 16, 2022.

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

There was no old business.

S.V.C.D. Board Minutes

February 16, 2022

Page 2

New Business:

1. Transfer of funds – Trustee Osborn made a motion to transfer &25,000.00 from the Contingency Fund to Special Departmental Expenses. Trustee Bacigalupi seconded the motion. Motion carried.

Meeting was adjourned at 11:25 am

Approved this date, by a vote of: Yes _____ No _____

Rory McNeil, Chairman of the Board Date

Nanette Cooley, Board Secretary Date