

**Shasta Valley Cemetery District**  
**Regular Board Meeting Minutes**  
**December 21, 2022**

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on December 21, 2022 at 10:09 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

**Roll Call:** Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

**Public Present:** No public present

**Correspondence:** Survey Cards – 13 all positive.

**Approval of Minutes:** Trustee Bacigalupi made a motion to approve the Minutes of the October 12, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

**Approval of Income & Expenditures:** Income for September 2022 was \$9,738.59. Expenses were \$12,385.17. Income for October 2022 was \$14,461.39. Expenses were \$10,375.21. Income for November 2022 was \$15,643.49. Expenses were \$12,050.28. Trustee Bacigalupi motioned to approve September, October and November income and Expenses. Trustee Terwilliger seconded. Motion carried.

**District Grounds Administrator Report:** There were 3 burials in October and 4 in November. We need to contact CalFire or the county to see if we can get help removing dead and diseased trees from the cemeteries. The state is offering rebates for purchasing battery powered equipment in January. Check into purchasing.

**District Office Administrator** Computer system in the office is slow and becoming out dated. Check with MountaineerIT for an estimate to update.

**Board Member & Committee Reports**

Employees Administration.....Rory McNeil  
Cemetery Improvements ..... Donna Bacigalupi  
Finance.....Matt Osborn  
Friends of Shasta Valley Cemeteries

Policy & Procedures ..... Matt Osborn  
Public Relations.....Donna Bacigalupi  
Girdner's Liaison.....Rory McNeil

Trustee Bacigalupi made a motion to give bonuses to Richard and Nanette. Trustee Terwilliger seconded the motion. Motion carried.

**Policies & Procedures:** This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

There was no old business.

**Old Business:** This time is for discussion and possible action of any unfinished business previously discussed and listed here.

1. Goals for 2023 Street signs for Evergreen cemetery. GPS markers for burials. Find grants.

**S.V.C.D. Board Meeting**

**January 18, 2023**

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Meeting was adjourned at 11:40 am

Approved this date, by a vote of: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Rory McNeil, Chairman of the Board Date

\_\_\_\_\_  
Nanette Cooley, Board Secretary Date