

Shasta Valley Cemetery District

Regular Board Meeting Minutes

July 20, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on July 20, 2022 at 10:05 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

Public Present: No public present

Correspondence: Survey Cards – 4 all positive. A suggestion was made for offering a service of flower placement and raking/cleaning off the plots for people who do not live nearby.

Approval of Minutes: Trustee Bacigalupi made a motion to approve the Minutes of the June 15, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

Approval of Income & Expenditures: Total income for June was \$25,266.38 and total expenses in June were \$8,517.41. Trustee Osborn made a motion to approve the Income and Expenditures for June 2022 Trustee Bacigalupi seconded the motion. Motion carried.

District Grounds Administrator Report: There were 7 burials on June. There was a little more spare time this month so Little Shasta, Edgewood, Gazelle, City and St. Joseph were all mowed or weedeated. Montague was the only one that did not get hit. There is a homeless problem in St. Joseph's, such as cutting the fence to allow easier access from the upper part of the cemetery into their camps. The work truck is needing seat covers and a bed liner. Looking into purchasing a bobcat for multiple uses and a scissor lift to help with tree trimming. YTD burials: 2020 = 28, 2021 = 37, 2022 = 47

District Office Administrator Report Received a phone call from neighbor's of Evergreen Cemetery. They are concerned about the traffic after dark. Trustee Osborn will look at camera feed and we will check into the cost of a solar powered gate.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery Improvements Donna Bacigalupi
Finance.....Matt Osborn
Friends of Shasta Valley Cemeteries

Policy & Procedures Matt Osborn
Public Relations.....Donna Bacigalupi
Girdner's Liaison.....Rory McNeil

Green Burial Policy – Tabled until August 2022 meeting

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

1. Discuss Policy Section IV part Rules and regulations for cemetery grounds . Trustee Osborn motioned to approve the updated rules and regulations. Trustee Terwilliger seconded the motion. Motion passed.

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

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New Business:

No new business

Closed Session – 54957 Richard Schnepf Employee Evaluation

Meeting was adjourned at 11:47 am

Approved this date, by a vote of: Yes _____ No _____

Rory McNeil, Chairman of the Board Date

Nanette Cooley, Board Secretary Date