

Shasta Valley Cemetery District

Regular Board Meeting Minutes

March 16, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on March 16, 2022 at 10:00 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

Public Present: No public present

Correspondence: Survey Cards – 5 all positive. One survey card suggested having maps available at the cemeteries to help visitors with the location of gravesites.

Approval of Minutes: Trustee Osborn made a motion to approve the Minutes of the February 16, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

Approval of Income & Expenditures: Total Income for February was \$15,573.32 and total Expenses in February were 11,943.36. Trustee Osborn made a motion to approve the Income and Expenditures for February 2022. Trustee Bacigalupi seconded the motion. Motion carried.

District Grounds Administrator Report: In February, we had 6 burials. 5 ashes and 1 full. Year to date for 2022 we have 11 burials. 2021 was 8 and 2020 was 5. We have almost equaled the past 2 years combined. Prepping or cleaning up burial sites is taking up most of the time. The Deadwood crew was supposed to be working on cleanup for 10 days. Due to a Covid outbreak, we had a half crew for 5 days. The small part they did looks very nice. The new Niche in Evergreen is having an issue with the glue not holding the plaques due to cold temperatures. North Country Memorials can do etchings for the new niche and the columbarium in St. Joseph's. The original columbarium in Evergreen will only use plaques.

District Office Administrator Report: Rita Fiock requested permission from the board to put her great, great grandmother's name with her great, great grandfather's on his headstone as she has no marker. Trustee Terwilliger made a motion to allow the addition. Trustee Bacigalupi seconded the motion. Motion carried.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery Improvements Donna Bacigalupi
Finance.....Matt Osborn
Friends of Shasta Valley Cemeteries

Policy & Procedures Matt Osborn
Public Relations.....Donna Bacigalupi
Girdner's Liaison.....Rory McNeil

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

1. Discuss Policy Section IV Part 1 Rules and regulations for cemetery grounds. To be continued at April 20, 2022 meeting.

